

DEPARTMENT OF THE ARMY
US Army Corps of Engineers
Washington, DC 20314

DAEN-ASV

Regulation
No. 56-3-1

1 June 1982

Surface Transportation
MOTOR VEHICLE REGISTRATION & INVENTORY
(RCS CSGLD-1608)

Local limited supplementation of this regulation is permitted but is not required. If supplements are issued, Division Commanders will furnish one copy of each to CDR USACE (DAEN-ASV) and (DAEN-ASP-R), WASH DC 20314; District Commanders will furnish required copies to appropriate Division Commander.

1. Purpose. To provide procedures for the maintenance of the Army equipment asset (Motor Vehicle Inventory) reporting system and the securing of US Army Motor Vehicle registration numbers.
2. Applicability. This regulation applies to all military funded field operating activities authorized to operate Non-Tactical Motor Vehicles.

3. References.

- a. TM 38-750
- b. SB 700-20
- c. AR 710-3, Chap 7

4. General.

a. Appendix A of this regulation contains the instructions applicable to the multiple use of DA Form 2408-9 (Equipment Control Record). For inventory purposes, DA Form 2408-9 will be prepared and forwarded to CDR USACE (DAEN-ASV) WASH DC 20314 within seventy-two (72) hours of any reportable change of vehicle status. Transaction codes applicable to these type actions are contained in Appendix A, this regulation.

b. Semiannual Usage Reports. Prior to 1 April and 1 October of each year, USACE(DAEN-ASV) will provide a printout consisting of all military-owned, GSA and commercial leased vehicles assigned. The vehicle mileage will be updated in the space provided (directly to the right of the last posted mileage), denoting the odometer reading as of 31 March and 30 September, as appropriate. Entries will be lined out for vehicles no longer on hand and a completed copy of DA Form 2408-9 will be attached, denoting disposal action. In the event vehicles are on hand

ER 56-3-1

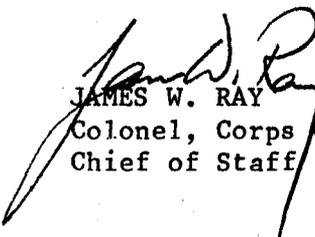
1 Jun 82

that are not listed, the required data will be entered on the printout, with a completed copy of DA Form 2408-9 attached for each entry. The updated printout with attachments as appropriate, will then be returned to CDR USACE (DAEN-ASV) WASH DC 20314 so as to arrive on or before 15 April and 15 October.

c. For Commercial Design vehicles (Non-Tactical), the Army Commercial Vehicle Code (ACVC) will no longer be used. National Stock Numbers (NSN) have been assigned. NSN are listed in column 3, Appendix B, this regulation. Short nomenclatures will no longer be used. Refer to ref 3b (SB 700-20) for the appropriate nomenclature. SB 700-20 is published on microfiche semiannually, effective 1 March and 1 September.

d. US Army Registration numbers are obtained by the procurement activity which initially acquires Commercial design non-tactical vehicles. However, in the event vehicles are received minus USA Registration numbers, requests for same will be forwarded to CDR USACE (DAEN-ASV), WASH DC 20314. The above procedure will be used when vehicles are received from other sources, e.g., DPDO, etc. USA Registration numbers are not required for vehicles rented or leased from commercial sources.

FOR THE COMMANDER:


JAMES W. RAY
Colonel, Corps of Engineers
Chief of Staff

4 Appendixes

- APP A - Instructions for DA Form 2408-9
- APP B - Conversion of ACVC to NSN
- APP C - Unit Identification Code List
- APP D - Manufacturer's Code List

1 Jun 82

APPENDIX A

INSTRUCTIONS FOR DA FORM 2408-9

1. The following instructions are keyed to the numbered headings contained on the Equipment Control Record, DA Form 2408-9:

- a. Block 1. ORGANIZATION. Enter the name of the activity initiating the report.
- b. Block 2. LOCATION. Enter the location of the reporting organization, city and state, territory or foreign country.
- c. Block 3. UNIT IDENT CODE. Enter the Unit Identification Code of the reporting organization from column 2, Appendix C, of this regulation.
- d. Block 4. UTILIZATION CODE. Enter the appropriate Utilization Code from the following description:

Utilization
Code

Description

- | | |
|---|--|
| V | Administrative Use Motor Vehicles (a commercial or military designed, tactical support or special purpose vehicle acquired or leased by the Department of the Army as an Administrative Use Motor Vehicle) |
| W | A Commercial Designed Vehicle assigned for tactical use. (A commercial design vehicle authorized by TOE/MTOE and assigned for Tactical use). |

e. Block 5. VEHICLE USE CODE. Enter the appropriate Vehicle Use Code from the following description:

Vehicle Use
Code

Description

- | | |
|---|--|
| A | General Transport Administrative (GTA) includes commercial and military designed vehicles authorized by Administrative Vehicle Allowance. |
| B | Government-owned, Contractor Operated. Includes all Government-owned motor vehicles, regardless of design or type, that are furnished Contractors by the Department of the Army. It excludes all Contractor-owned motor vehicles used by Government personnel. |

1 Jun 82

Vehicle Use
Code

Description

- | | |
|---|--|
| E | Commercially Rented or leased. Motor vehicles rented or leased from a commercial facility and used for Administrative Use. |
| F | GSA Rented or Leased. Motor vehicles obtained from the General Services Administration and used for Administrative Use. |

f. Block 6. NOMENCLATURE. Enter the short nomenclature as listed in reference 3b.

g. Block 7. MODEL. For commercial designed vehicles enter the line Item Number listed in column 1, Appendix B, this regulation. For military designed vehicles enter the model number as it appears on the Vehicle Nomenclature Plate.

h. Block 8. NATIONAL STOCK NO. Enter the NSN for commercial design vehicles as listed in column 3, Appendix B, of this regulation. For military design vehicles assigned to Administrative Use enter the National Stock Number as it appears on the Vehicle Nomenclature Plate.

i. Block 9. SERIAL NO. Enter the manufacturer's serial number of the vehicle being reported. If the item does not have a serial number, enter the Control Number from the Equipment Log Book copy of the Acceptance and Registration Report, DA Form 2408-9 as prepared and furnished by the Departmental Procurement Agency.

j. Block 10. REGISTRATION NO. Enter the USA Registration number assigned to the vehicle being reported. For motor vehicles rented or leased from GSA Interagency Motor Pools, use the Government Tag number. For motor vehicles rented or leased from commercial sources, use the Government Tag number issued by USACE. Requests for Government Tags will be forwarded to CDR USACE(DAEN-ASM-O) utilizing DD Form 1149 (Requisition and Invoice/Shipping Document).

k. Block 11. YEAR OF MFG. Enter the four digit model year of manufacture. Example 1982.

l. Block 12. MANUFACTURER (MFG Code). Enter the name and five digit code of the manufacturer, Appendix D, of this regulation.

m. Block 13. CONTRACT NO. Enter the contract number under which the vehicle was procured from the Material Inspection and Receiving Report, DD Form 250 or the Vehicle Nomenclature Plate.

1 Jun 82

- n. Block 14. PURCHASE ORDER NO. Leave blank.
- o. Block 15. WARRANTY PERIOD. Leave blank.
- p. Block 16. TYPE REPORT. Check (✓) opposite the appropriate word that best describes the type of report submitted. Also, under remarks include a short narrative to explain the type of report checked.
- q. Block 17. REPORT CODE. The following codes are applicable to line 17 a thru f:

(1) Line 17a Acceptance and Registration:

<u>Report Code</u>	<u>Description</u>
A	Accepted from a manufacturer (new Procurement). Prepared by the Department Procurement Agency at the time the item is accepted into the Army Inventory. An Acceptance DA Form 2408-9 marked "Permanent Log Book Copy", inserted in an Equipment Log Book Binder should come with the vehicle.
B	Acceptance from Local Procurement. If approved by TACOM for local procurement the organization making procurement will be responsible for the preparation of the acceptance report which will be marked "Permanent Log Book Copy" and placed in the Equipment Log Book Binder.

(2) Line 17b Usage:

<u>Usage Code</u>	<u>Description</u>
C	Periodic Usage Report - Mileage Update.
D	Special Usage Report, when directed by HODA.

(3) Line 17c Transfer, within the Army Inventory:

<u>Transfer Code</u>	<u>Description</u>
1	Shipped to another Army Property account.
2	Received from another Army Property account.

1 Jun 82

(4) Line 17d Loss to the Army Inventory:

<u>Loss Code</u>	<u>Description</u>
J	Turned into a property disposal officer or by authorized cannibalization.
K	Shipped to other (Non-Army) Government, departments, agencies, services or to MAP.
L	Physical loss other than combat, pilferage, theft, etc.

(5) Line 17e Gain to the Army Inventory:

<u>Gain Code</u>	<u>Description</u>
Q	Reclaimed from property disposal officer or cannibalization point.
R	Received from (Non-Army) Government, departments, agencies or services.
U	Inventory adjustment gain. This code will be used to report the gain of previously unknown or unreported assets. This code will also be used to report vehicles reclaimed by the Government.

(6) Line 17f Other. When it is found that a record containing incorrect entries has been submitted, place a double x (XX) at line 17f. All corrected copies will have "CORRECTED COPY" printed in large letters across the front of the form. The preprinted control number of the "Corrected Copy" will be lined out and the control number of the original from will be entered. The correct information will be entered in the appropriate block with an explanation denoting the incorrect information that is to be corrected at line 21, REMARKS.

r. Block 18. USAGE. Enter in block 18b MILES the current speedometer reading for vehicles so equipped. Block 18a HOURS and 18c ROUNDS will be left blank.

s. Block 19. SHIPPED TO. In block 19a and b list the organization and Unit Identification Number the vehicle was shipped to when reporting a Transfer or Loss.

t. Block 20. RECEIVED FROM. In block 20a and b list the organization and Unit Identification Number the vehicle was received from when reporting an Acceptance or Gain.

1 Jun 82

u. Block 21. REMARKS. Enter any comments that would help clarify the purpose for which the form was prepared and submitted.

v. Block 22. INSPECTOR'S SIGNATURE. Enter the name, title and telephone number of the person USACE (DAEN-ASV) WASH DC 20314 might call for additional information with respect to the report submitted. A signature is not required.

w. Block 23. JULIAN DATE. Enter the four digit Julian Date the report was prepared.

2. Dissemination of DA Form 2408-9. This multiple use, three-part form will be distributed in the following manner:

a. NMP COPY 1. This copy will be forward to CDR USACE (DAEN-ASV) WASH DC 20314 as indicated in paragraphs 4a and b of the basic regulation.

b. CONTROL COPY 2. This copy may be retained or destroyed.

c. LOG BOOK COPY 3.

(1) Forms prepared to report Acceptance or Gain to the Army Inventory will be annotated "Permanent Log Book Copy" in block 21 and retained as a permanent record in the Log Book.

(2) In addition to the permanent Log Book Copy only the latest transfer report and the latest usage report will be retained in the Log Book. Non-Permanent Log Book Copies or those void by another transaction may be removed and destroyed.

APPENDIX B

CONVERSION OF ACVC TO NSN (ACVC SEQUENCE)

The National Stock Number (NSN) prescribed in this Appendix are applicable to block 8, National Stock No., DA Form 2408-9, Equipment Control Record.

<u>LIN</u>	<u>ACVC</u>	<u>NSN</u>
B04294	IA0104	2310-01-094-1364
B04294	IA0106	2310-01-094-1365
B04725	IB0101	2310-01-090-7735
B04441	IB0201	2310-01-090-7739
B04715	IB0202	2310-01-090-7740
B04720	IB0203	2310-01-090-7741
B04852	IC0301	2310-01-090-7877
B04862	IC0302	2310-01-090-7575
B04872	IC0303	2310-01-090-7579
B04832	IC0304	2310-01-091-1060
C39833	ID0411	2310-01-090-7688
C39833	ID0412	2310-01-090-7689
C39833	ID0413	2310-01-090-7690
C39833	ID0414	2310-01-090-7691
C39696	ID0421	2310-01-090-7692
C39696	ID0424	2310-01-090-7695
C39696	ID0426	2310-01-090-7696
C39696	ID0427	2310-01-090-7697
C39559	ID0471	2310-01-090-7705
C39559	ID0472	2310-01-091-0996
S55256	IF4150	2340-01-090-7875
S55256	IF4151	2340-01-094-1374
S55256	IF4152	2340-01-090-7876
S55334	IF5102	2340-01-095-7490
S55334	IF5103	2340-01-095-7491
W97318	IG5151	2330-01-090-7873
W97318	IG5152	2330-01-090-7874
W98962	IG5251	2330-01-090-7871
W97010	IG5301	2330-01-090-7927
W97010	IG5302	2330-01-090-7928
W99058	IG5303	2330-01-090-7869
W99058	IG5304	2330-01-090-7870
S70380	IG6101	2330-01-090-7860
S70380	IG6102	2330-01-090-7861
S70380	IG6103	2330-01-090-7862
S70534	IG6105	2330-01-090-7863

1 Jun 82

<u>LIN</u>	<u>ACVC</u>	<u>NSN</u>
S70534	IG6106	2330-01-090-7864
S70534	IG6107	2330-01-090-7865
S72161	IG6201	2330-01-090-7917
S72161	IG6202	2330-01-090-7918
S72178	IG6203	2330-01-090-7919
S72161	IG6204	2330-01-090-7920
S73257	IG6254	2330-01-090-7853
S72726	IG6255	2330-01-090-7854
S73257	IG6256	2330-01-090-7855
S72726	IG6257	2330-01-090-7856
S72726	IG6258	2330-01-090-7857
S72726	IG6259	2330-01-090-7858
S73257	IG6260	2330-01-090-7859
S73942	IG6301	2330-01-090-7845
S71476	IG6303	2330-01-090-7765
S71476	IG6304	2330-01-090-7766
S73942	IG6306	2330-01-090-7847
S73942	IG6308	2330-01-090-7849
X39598	II1201	2320-01-090-7880
X39598	II1202	2320-01-090-7881
X39598	II1203	2320-01-090-7882
X39598	II1204	2320-01-090-7883
X39877	II1205	2320-01-090-7884
X39598	II1206	2320-01-090-7885
X41516	II1251	2320-01-090-7886
X41516	II1252	2320-01-090-7887
X41516	II1253	2320-01-090-7888
X39461	II2201	2320-01-090-7889
X39461	II2202	2320-01-090-7890
X39893	II2203	2320-01-090-7891
X39893	II2204	2320-01-090-7892
X39893	II2205	2320-01-090-7893
X39893	II2206	2320-01-090-7894
X39893	II2207	2320-01-090-7895
X39893	II2208	2320-01-090-7896
X41379	II2251	2320-01-091-1061
X41379	II2252	2320-01-090-7897
X42064	IJ1101	2320-01-090-7831
X42064	IJ1102	2320-01-090-7832
X42064	IJ1103	2320-01-090-7833
X42064	IJ1104	2320-01-090-7834
X42201	IJ2101	2320-01-090-7835
X42201	IJ2102	2320-01-090-7836
X43589	IK1552	2320-01-090-7816

<u>LIN</u>	<u>ACVS</u>	<u>NSN</u>
X43589	IK1553	2320-01-090-7817
X43589	IK1555	2320-01-090-7819
X43982	IK2551	2320-01-090-7820
X43982	IK2552	2320-01-090-7821
X54531	IL1351	2320-01-090-7898
X54531	IL1352	2320-01-090-7899
X54549	IL1353	2320-01-090-7900
X54549	IL1354	2320-01-090-7901
X54549	IL1355	2320-01-090-7902
X54805	IM1151	2320-01-090-7837
X54805	IM1153	2320-01-090-7838
X54805	IM1155	2320-01-090-7840
X56038	IO1301	2320-01-090-7904
X56449	IO1302	2320-01-090-7905
X56449	IO1303	2320-01-090-7906
X56483	IO1304	2320-01-090-7907
X56483	IO1306	2320-01-090-7908
X56038	IO1307	2320-01-089-9165
X56175	IO2301	2320-01-089-9166
X56312	IO2302	2320-01-089-9167
X56312	IO2303	2320-01-095-7497
X56312	IO2304	2320-01-095-7909
X56179	IO2305	2320-01-090-7910
X56860	IO3301	2320-01-090-7911
X55798	IN1407	2320-01-090-7925
X55798	IN1408	2320-01-090-7926
X58778	IP1701	2320-01-090-7804
X58778	IP1704	2320-01-090-7807
X58641	IP2701	2320-01-090-7810
X57819	IP3651	2320-01-094-1371
X57819	IP3652	2320-01-095-7480
X57819	IP3653	2320-01-090-7811
X60185	IQ1504	2320-01-090-7781
X60185	IQ1505	2320-01-090-7782
X60422	IQ3501	2320-01-090-7784
X60422	IQ3502	2320-01-090-7785
X60440	IQ3504	2320-01-090-7786
X60440	IQ3505	2320-01-090-7787
X60440	IQ3506	2320-01-090-7788
X60577	IQ4503	2320-01-090-7791
X60577	IQ4504	2320-01-090-7792
X61655	IR2051	2320-01-090-7828
X61792	IS1401	2320-01-090-7771
X61792	IS1402	2320-01-090-7772
X63847	IT1601	2320-01-090-7794
X63573	IT3602	2320-01-090-7797
X63984	IT4601	2320-01-090-7798
X63984	IT4602	2320-01-090-7799

1 Jun 82

APPENDIX C

UNIT IDENTIFICATION CODE LIST

The Unit Identification Codes (UIC) prescribed in this Appendix are applicable to block 3, UNIT IDENT CODE, DA Form 2408-9, Equipment Control Record.

<u>ORGANIZATION</u>	<u>UIC</u>
US Army Construction Engineering Research Lab	W2V5AA
US Army Cold Regions Research & Engineering Lab	W032AA
US Army CRREL Alaska Project Office	W03201
US Army Engineer Studies Center	W2U8AA
US Army Facilities Engineering Support Agency	W03FAA
US Army Engineer Waterways Experiment Station	W2R2AA
US Army Engineer Division, Europe	W31RAA
US Army Engineer Division, Huntsville	W2V6AA
US Army Engineer Division, Missouri River	W2SBAA
US Army Engineer District, Kansas City	W2SB01
US Army Engineer District, Omaha	W2SB02
US Army Engineer Division, North Atlantic	W2SDAA
US Army Engineer District, Baltimore	W2SD01
US Army Engineer District, New York	W2SD02
US Army Engineer District, Norfolk	W2SD03
US Army Engineer Division, North Pacific	W071AA
US Army Engineer District, Seattle	W07102
US Army Engineer District, Alaska	W07104
US Army Engineer Division, Ohio River	W072AA
US Army Engineer District, Louisville	W07202
US Army Engineer Division, Pacific Ocean	W2SNAA
US Army Engineer District, Far East	W2SN01
US Army Engineer District, Japan	W2SN02
US Army Engineer Division, South Atlantic	W074AA
US Army Engineer District, Mobile	W07404
US Army Engineer District, Savannah	W07405
US Army Engineer Division, South Pacific	W075AA
US Army Engineer District, Los Angeles	W07501
US Army Engineer District, Sacramento	W07502
US Army Engineer Division, Southwestern	W076AA
US Army Engineer District, Fort Worth	W07602
US Army Engineer District, Tulsa	W07605

APPENDIX D

MANUFACTURER'S CODE LIST

1. The Manufacturer's Codes (MFG) prescribed in this Appendix are applicable to block 12, DA Form 2408-9, Equipment Control Record.
2. Manufacturer's Codes not contained in this Appendix will be obtained from USACE (DAEN-ASV) WASH DC 20314.

<u>MANUFACTURER</u>	<u>MFG CODE</u>
AM General Corp	34623
American Motors Corp	99343
Allied Products Corp, Loadcraft Div	82646
Chrysler Corp, Dodge Car & Truck Div	18113
Chrysler Corp, Plymouth Div	47828
Checker Motors Corp	11743
Diamond Reo Mfg Co	56442
Dorsey Trailers Inc	80328
Ford Motor Co	23040
Fruehauf Corp	23705
General Motors Corp, Chevrolet Div	11862
General Motors Corp, Truck & Coach Div	23862
International Harvester Co	31007
Jeep Corp	65909
MACK Trucks Inc	90743
Miller Trailers Inc	40670
OMC Lincoln	15586
Transport Trailers Div, Barnard & Leas Co	81793
White Motor Corp	65282